CREATIVE SONOMA RECOVERY FUND FOR ECONOMIC LOSS
APPLICATION WORKSHEET for ORGANIZATIONS/BUSINESSES

Application Opens: February 1, 2018
1st Deadline to apply: February 28, 2018
2nd Deadline to apply: April 2, 2018
Awards announced: within a month following each deadline
Award Amounts: Up to $1000 each

The Creative Sonoma Recovery Fund for Economic Loss has been established to provide relief to Sonoma County artists, creatives, creative organizations and businesses, and employees of those organizations/businesses that have sustained economic losses as a result of the 2017 Northern California Wildfires. If you are uncertain whether to apply as an organization/business or as an individual, please review the grant Guidelines, which are available at www.CreativeSonoma.org/recovery-fund-application-economic.

NOT ELIGIBLE: Recipients of previous grants from the Creative Sonoma Recovery Fund, and businesses or organizations located outside Sonoma County.

TO APPLY: Submit this application online via Submittable: creativesonoma.submittable.com. Paper-based, handwritten, or incomplete applications will not be reviewed.

QUESTIONS: Email Gloria.rubio@sonoma-county.org, or call 707-565-6121.

APPLICATION WORKSHEET
(Use this form to gather information and prepare your online submission.)

Business/Organization Name (include registered name as well as any dba, if applicable):
___________________________________________________________________________________

Contact Name: ____________________________ Contact Title: ________________________________

Contact Email: ____________________________ Contact Phone: ______________________________

Physical Address: __________________________ City_____________ Zip _____ County____________

Mailing Address: ___________________________ City_____________ Zip _____ County____________

Business/Organization Website: ____________________________

Business/Organization Email Address and Phone (if different from Contact): ____________________________

ORGANIZATION/BUSINESS HISTORY:

In what year was the business/organization founded? ____________
Business/organization primary discipline: ____________________________________________________________

Business/organization Mission Statement or Statement of Purpose (Limit 100 words):
__________________________________________________________________________________________
__________________________________________________________________________________________

Briefly describe your business/organization and its activities (Limit 200 words):
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

If you have active social media presence, please include the link to your MOST ACTIVE platform (Facebook, Twitter, etc.):
__________________________________________________________________________________________

For the past three years, please list your business/organization’s NET PROFIT (after all expenses including salaries). Estimates are acceptable.
______________________________________________________________________________

FIRE–RELATED INFORMATION:

Briefly describe how the organization/business was affected by the disaster including all types and levels of loss, including cancellations and closures (Limit 400 words):
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

SIGNATURE (required check-boxes in Submittable)
I hereby certify that I am authorized to submit this application on behalf of the above listed organization or business, and it is located in Sonoma County.
I further certify that I have answered the foregoing questions to the best of my ability. The facts herein stated are true and I understand that any misrepresentation of this information may disqualify me for any assistance from the Creative Sonoma Recovery Fund for Economic Loss.

Checklist for Complete Application
_____ Completed Online Application Form

UPLOADS: Required Documentation
_____ Current business license
_____ Proof of 5 year history in the arts or creative industry (see Guidelines for documentation examples)
_____ Copies of the most recent 3 years of IRS filings (You can request copies of IRS filings at https://www.irs.gov/individuals/get-transcript)
_____ Copies of the most recent 3 years of the organization or business budget
_____ Strategic Plan/Business Plan if you have one

UPLOADS: Other Documentation of Economic Loss (if applicable)
_____ Evidence of cancelled lease, programs, or activities as a result of the fires
_____ Evidence of insurance claims and/or awards for economic loss
_____ Any other documentation that provides evidence of fire related loss