



2019 Arts and Trauma Residency HOST SITE APPLICATION HELP TOOL

Teaching Artist Residencies in Sonoma County, California K-12 schools will be awarded on a first-come, first-served basis and will be scheduled as long as funds last. **Students having received residency service in 2018 are not eligible; however, schools having participated in 2018 may submit an application for a different group of students.** Priority will be given to schools not having received services. Please review the Arts and Trauma Residency materials (located online at www.CreativesSonoma.org/arts-education/atr/) prior to completing the application, as well as ensure that the instructions in this help tool are followed for each question.

All applications must be submitted online via the Creative Sonoma Submittable account (<https://CreativeSonoma.Submittable.com>). This Help Tool lists all questions included in the online application. Paper-based, handwritten, or incomplete applications will not be reviewed.

SECTION I: WHO ARE YOU AND HOW DO WE COMMUNICATE WITH YOU?

ITEMS WITH AN ASTERISK ARE REQUIRED.

1. Host Site Name*
2. Host Site Physical Address (street address, city, zip)*
3. Host Site's County of Sonoma Supervisorial District*
NOTE: Your school's district can be determined at <http://sonomacounty.ca.gov/Board-of-Supervisors/Supervisorial-Districts/> using either the Interactive District Map or District Lookup
4. Host Site Main Office Phone Number*
5. Principal Name *
6. Principal Email Address*
7. Residency Coordinator Name*
NOTE: The Residency Coordinator is the person with whom all communication, from Creative Sonoma and the teaching artist, about the residency will be conducted. This person must be a paid staff member at the Host Site (i.e., not a PTA member).
8. Residency Coordinator Title*
9. Residency Coordinator Work Phone Number*
10. Residency Coordinator Cell Phone Number (if different from Work Phone)
11. Residency Coordinator Email Address*

SECTION II: HOST SITE INFORMATION

ITEMS WITH AN ASTERISK ARE REQUIRED.

12. Total student enrollment at Host Site*
13. Grade levels served at Host Site*
14. Number of teachers employed at Host Site*
15. Identify the predominant racial characteristics of your site (any category that describes 51% or more of your population). Check only one box.*
NOTE: This information is gathered for statistical purposes only and will not affect review of your application.
 - Asian
 - Black/African-American
 - Hispanic/Latinx
 - American Indian/Alaska Native
 - Native Hawaiian/Pacific Islander
 - White
 - No single group predominates
16. Check all boxes that apply to 51% or more of your site population.*
 - Free and Reduced Lunch Program (FRLP)
 - Title I
 - English Learners (EL)
 - None of the above apply or exceed 50%

SECTION III: WHAT DO YOU HOPE TO ACCOMPLISH WITH THIS RESIDENCY?

ITEMS WITH AN ASTERISK ARE REQUIRED.

17. Describe your overall goals for your students with the proposed residency program.* (*Limit 250 words*)
18. Describe how you hope students will benefit from this residency.* (*Limit 250 words*)
19. Describe how your teachers will use knowledge gained during the residency to enhance arts instruction after the residency is completed, if applicable. (*Limit 250 words*)
20. Describe how the proposed residency will address any Host Site's artistic or curricular objectives, if applicable. (*Limit 250 words*)
21. Choose the months in the current school year when the residency/residencies can be scheduled. Check all that apply.*
NOTE: Be sure you have checked all applicable school calendars for any conflicts.
22. For each of the months checked off in number 21, please list the specific dates you have in mind, if any.
NOTE: Check in advance with your school administrator to ensure your dates will work.
23. From the Arts and Trauma Residency Menu, please choose your preferred Scheduling Option numbers. *
NOTE: Scheduling Options information can be found on the next page.
 - Option 1 – Intensive
 - Option 2 – Immersion
 - Option 3 – Enrichment
 - Option 4 – Recurrent
 - Option 5 – Flex

Arts and Trauma Residency Menu			
Residency = 6 hours of student contact time plus 2 hours of prep			
	Length	Frequency	Duration
Option 1 – Intensive	70 mins/day	5 days/week	1 week
Option 2 – Immersion	1 hour/day	2 days/week	3 weeks
Option 3 – Enrichment	1 hour/day	3 days/week	2 weeks
Option 4 – Recurrent	1 hour/day	1 day/week	6 weeks
Option 5 – Flex	Pick the length, frequency and term of the residency ensuring at least 6 hours of student contact time.		
Teaching artists genres include: dance, music, theater, visual and literary arts.			

24. After referring to the Teaching Artist Directory, list 1-3 choices of artists to produce this residency, in order of preference.*

NOTE: The Teaching Artist Directory is available at www.CreativeSonoma.org/arts-education/atrl/.

25. List the grade level(s) of the core group of students who will participate in the residency.*

26. If funding is available, would you be interested in scheduling more than one residency? If so, how many is the ideal number for you between now and June 30, 2019? *

NOTE: One residency is generally equal to one classroom of students.

- Not interested in more than 1 residency
- Total of 2 residencies
- Total of 3 residencies
- Total of 4 residencies

27. List the approximate total number of students who will participate in the residency.*

SECTION IV: Submission Statements

Submission Statements to be verified by the Host Site Principal (required to finalize your application in Submittable):

- The submitter of this application declares that they have carefully examined the Arts and Trauma Residency Guidelines and Checklist and agrees that if a residency is awarded, to comply with all contractual elements therein.
- The submitter verifies that the Host Site is a Sonoma County, CA K-12 public school.

**The Arts and Trauma Residency program is made possible by
The Sonoma County Office of Education.**