[Advocate Logo or Letterhead]

[Date]

Dear [Lead or Solo Artist Name]

This letter serves as commitment and support for your project as proposed in the ArtSurround Project Proposal Form: [Project Name] for [Site Name] is planned to take place during [Dates].

As the project’s Advocate, we agree to provide the following:

*Include as many of the following sample items as needed to make the project successful.*

* [Access to site]
* [Any materials or physical items provided by Advocate]
* [Any support from/access to Advocate or other staff]
* [Maintenance or upkeep by Advocate during project duration]
* [Insurance, permits, etc., if applicable]

Signed,

 *Advocate Signature – either handwritten or via verified electronic signature software*

[Advocate Name, typed]

[Advocate Address *if not included in letterhead*]